APPLYING FOR REGISTRATION AS AN ENROLLED NURSE IN AOTEAROA NEW ZEALAND

Nurses registered in Australia

If you are registered in Australia, your application to register in New Zealand comes under the Trans Tasman Mutual Recognition Act 1997. This means that you need to use a different application form.

Please use the TTMR Act application form for nurses registered in Australia. This form is available on the Nursing Council of New Zealand’s website at www.nursingcouncil.org.nz
CONTENTS

Introduction ........................................................................................................................................... 1
Requirements for joining the New Zealand Register ........................................................................... 2
Education standards for enrolled nurses .............................................................................................. 3
Competence to practise .......................................................................................................................... 6
The application process .......................................................................................................................... 7
Guidelines for Stage One of the application process ........................................................................... 8
Guidelines for Stage Two of the application process ......................................................................... 12
General information ............................................................................................................................... 14
How to contact us .................................................................................................................................. 17
Application form ...................................................................................................................................... 18
INTRODUCTION

The information in this pack is for internationally qualified nurses who wish to apply for registration with the Nursing Council of New Zealand in the Enrolled Nurse scope of practice, as laid down in the Health Practitioners Competence Assurance Act 2003.

Scope of practice

Enrolled nurses practise under the direction and delegation of a registered nurse, nurse practitioner or a registered health practitioner* to deliver nursing care and health education across the life span to health consumers in community, residential or hospital settings. They work in partnership with health consumers, families/whānau and multidisciplinary teams. The registered nurse has overall responsibility for the plan of care.

*A person who is registered under the Act – for example, a midwife, medical practitioner, or occupational therapist.

Enrolled nurses:

- contribute to nursing assessments and care planning for health consumers and/or families/whānau
- help to implement and evaluate the care health consumers and/or families/whānau receive
- assist health consumers with the activities of daily living
- observe changes in health consumers’ conditions and report these changes to the registered nurse
- administer medicines
- undertake other nursing responsibilities appropriate to their assessed competence.

Supervision requirement

In acute settings, enrolled nurses must work in a team with a registered nurse who is responsible for directing and delegating nursing interventions.

In some settings, enrolled nurses may work coordinate a team of health care assistants under the direction and delegation of a registered nurse, or work under the direction and delegation of a registered health practitioner. In these situations, the enrolled nurse must be supervised by a registered nurse and must not assume overall responsibility for nursing assessment or care planning.

Accountability

Enrolled nurses are accountable for their nursing actions. They must practise competently in accordance with legislation, to their level of knowledge and experience.

Health Practitioners Competence Assurance Act 2003

The Act aims to protect the health and safety of the public by ensuring that health practitioners are competent and fit to practise their professions.

Under the Act, nurses must be registered in a scope of practice. There are three scopes of practice: Nurse Practitioner (NP), Registered Nurse (RN) and Enrolled Nurse (EN).

Further information

This application for registration is for the Enrolled Nurse scope of practice only. For more information on the scopes of practice, see the Nursing Council’s website at www.nursingcouncil.org.nz
REQUIREMENTS FOR JOINING THE NEW ZEALAND REGISTER

Internationally qualified nurses applying for registration in New Zealand must meet the following requirements for fitness to practise.

**Identity**

Applicants must establish their identity.

**English language requirement**

Applicants must be able to communicate in and understand English for the purpose of practising nursing. To prove this, they must successfully complete an English Language Assessment (ELA) before applying for New Zealand registration. (This requirement does not apply to applicants with Australian registration.)

**Educational equivalence**

Applicants must meet the Nursing Council of New Zealand’s educational standards for the relevant scope of practice. These standards are described in the next section.

**Competence to practise**

Applicants must be competent to practise within their scopes of practice.
EDUCATION STANDARDS FOR ENROLLED NURSES

International applicants must have nursing qualifications that:

- are equivalent to:
  - Level 5 on the New Zealand Qualifications Framework (for more information, see www.nzqa.govt.nz)
  - full-time study for a minimum of 18 months, completed within 3 years of first enrolment

meet the Education Standards for the enrolled nurse programme in New Zealand (see below).

Please note: The organisation providing the training must be authorised by the local and/or national nurse regulatory authority and endorsed by the local health and/or education authority during the time the applicant was completing the nursing programme.

Standards for training programmes

Training programmes completed by international applicants must meet the standards described below.

Requirements of graduates

Graduates of the nursing programme must be able to:

- provide safe, effective and competent health consumer care in a variety of settings, under the direction and delegation of a registered nurse
- communicate effectively with health consumers and their families/whānau
- work with health consumers and families/whānau in supportive partnership that help create positive outcomes
- work confidently and flexibly within their scope of practice in a continually changing health care system and within the interdisciplinary health care team
- take responsibility for their own professional development through ongoing learning.

Structure and content of the programme

The teaching must be underpinned by the programme’s philosophy and values and be based on:

- a sound nursing focus
- current best practice
- methods of teaching and learning that are proved to be effective by current research.

The content of the programme must be up to date, reflect current nursing knowledge and practice, be based on national health priorities, and include both theory and clinical components.

The programme must identify the expected learning outcomes for each course and demonstrate how these learning outcomes will be met and assessed. It must include a plan for clinical placements that relates clearly to the programme outcomes and provides justification for the timing and duration of student placements.
Minimum theory content

The programme must include a minimum of 900 hours of theory in:

- health, wellness, disability and illness across the lifespan
- anatomy and physiology
- palliative care
- mental health and addiction, including:
  - psychosocial skills and knowledge
  - fairness, self-determination, rights and dignity
  - prejudice, stigma and discrimination
  - recovery skills and knowledge
  - professional, legal and ethical responsibilities.
  - therapeutic and interpersonal communication skills
- the health consumer in context, including:
  - the Treaty of Waitangi
  - cultural safety
  - diversity and difference
- practice skills and knowledge, including:
  - basic life support, CPR and first aid
  - activities of daily living/vital signs/safe health consumer handling/pressure area care
  - contributing to assessment (using validated screening tools such as falls assessment) – top to toe assessment, psychosocial assessment, skin assessment
  - recognising abnormal signs and changes in condition, care planning
  - wound care
  - infection prevention and control
  - pain management
  - pharmacology/medication management and administration
  - role and scope of the enrolled nurse, including;
    - how direction and delegation apply to the enrolled nurse scope of practice
    - decision making
    - documentation
    - reporting and responding to escalating concerns
    - the inter-professional health care team
    - how supervision and leadership skills apply to the enrolled nurse scope of practice.
Minimum clinical experience
The programme must provide a minimum of 900 clinical experience hours. Of these, no more than 200 can be simulation hours.

The clinical experiences must include:

- community, rehabilitation, long-term care (including care of people who have dementia, disability)
- acute, medical, surgical, and peri-operative care
- mental health (including promotion, prevention, early intervention, treatment and rehabilitation).

Applicants must provide evidence of an extended clinical experience that is equivalent to Level 5 on the New Zealand Qualifications Framework.
COMPETENCE TO PRACTISE

To be assessed for competence to practise, the applicant must supply evidence that:

- supports and verifies the educational equivalence of the training programme completed by the applicant
- verifies the applicant’s registration with the relevant regulatory authority
- shows that the applicant has successfully completed a competence assessment programme that has been approved by the Nursing Council of New Zealand (see details below).

Competence assessment programme

The Nursing Council of New Zealand may require applicants to complete a competence assessment programme (CAP). These programmes are generally 6–8 weeks long and include a theoretical and a clinical component. Applicants are given 18 months from the date of notification to begin a CAP.

CAP providers charge fees for the programme. This fee is payable to the provider, not to the Nursing Council.

The Nursing Council’s website (www.nursingcouncil.org.nz) has a list of the approved CAP providers in New Zealand.

Please note: There are very few places available on CAPs for enrolled nurses. We advise nurses to secure a place on a CAP before making plans to come to New Zealand. A nurse who is required by the Nursing Council to complete a CAP must secure a place within 18 months, or the application will expire. No extension is given on applications.
THE APPLICATION PROCESS

The application for registration is a two-stage process. The form in this information pack is for Stage One. When you have met all the requirements for Stage One, we will send you the forms for Stage Two.

We will consider your application when we have all the required documents for both stages. We cannot tell you what the Council’s decision will be until your application has been assessed. This can take up to 30 working days.

Please keep your contact details up to date.

The checklists below list all the requirements for your application at each stage. They are provided to help you ensure that your application is complete. We suggest that you tick each completed item in the box on the right.

Stage One checklist of requirements

1. A completed application form
2. Application fee

Certified copies of your:

3. Registration certificate
4. Passport
5. English language assessment – IELTS (academic test) or OET certificate

Original copies of your:

6. Curriculum vitae
7. Two professional references
8. One character reference
9. Evidence of employment letter
10. Evidence of name change (if applicable)

When the Nursing Council has received a complete application from you together with all the required documents, you will be given a personal reference number. Please quote this number whenever you contact the Nursing Council.

You must supply all the required documents with your application. If you do not supply all the necessary documents, your application and fee will be returned to you.

Stage Two checklist of requirements

1. Verification request form (for your regulatory authority)
2. Transcript request form (for your pre-registration nursing education provider)

The regulatory authority and the education provider must send these forms directly to the Nursing Council of New Zealand.

3. International Criminal History Check (the NCNZ will advise when this is required)
GUIDELINES FOR STAGE ONE OF THE APPLICATION PROCESS

The application form

You must complete the application form yourself. No one else may complete your application for you. Remember to sign and date the application form (in the declaration section). If the application is not signed and dated, the Nursing Council cannot process it, and it will be returned to you.

You must sign the declaration on the application form in the presence of a person who is authorised to take statutory declarations. This person must also sign the declaration.

Registration fee

The total application fee is NZ$650.00. Please note that this fee is non-refundable.

Scopes of practice section

Please refer to the Nursing Council website for further information on scopes of practice.

Declaration of competence and fitness to practise

You must provide a declaration on the application form about your competence and fitness for registration.

Question 3: Mental or physical condition preventing performance of nursing functions

If your answer is yes, provide a letter giving further details. Put the letter in an envelope marked ‘Private and confidential’ and addressed to the Registration Manager, and attach it to your application.

Question 4: Professional investigation or disciplinary proceedings

This question includes any:

- disciplinary action by an overseas regulatory authority or a New Zealand regulatory authority that has led to the removal of your name from a register, or suspension of your registration (or equivalent), or conditions being included in your scope of practice, or

- criminal proceedings or a criminal conviction, either in New Zealand or overseas.

If your answer is yes, provide a letter giving further details. Put the letter in an envelope marked ‘Private and confidential’ and addressed to the Registration Manager, and attach it to your application.

Warning

It is an offence to knowingly make a false declaration about fitness to practise or good character, or to make an incorrect or misleading statement about any convictions.

If an applicant submits documentation that is proved to be false, the application will be declined and the appropriate authorities will be notified.

When an applicant obtains registration by making a false or misleading representation or declaration, or was not entitled to be registered, the Nursing Council may cancel the registration.
Supporting documents required

You must include the following documents with your application.

1. **Registration certificate** (certified copy of the original)
   
   You must provide evidence of your initial registration in your home country (your registration certificate) and of your current registration status, from the relevant regulatory authority. The registration must contain an expiry date.

   **Applicants from the Philippines** must provide an authenticated Board certificate. For the authentication procedure, please see the General Information section.

2. **Passport** (a certified copy of the original)
   
   You must provide a certified copy of the details page of your current passport, showing a clear photograph.

3. **English language certificate** (certified copy of the original)
   
   You must provide a certified copy of an English language assessment certificate. The Nursing Council will verify this with the testing authority.

   The Nursing Council has approved two English Language Assessments: the International English Language Testing System (IELTS) (Academic test) and the Occupational English Test (OET). Your certificate must be one of these. The two assessments are explained in the table below.

<table>
<thead>
<tr>
<th>Approved English Language Assessments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>IELTS test</strong></td>
</tr>
<tr>
<td>In this test, an applicant must achieve a minimum score of 7.0 for each band: reading, listening, writing and speaking. This does not need to be achieved in a single sitting of the IELTS test, but can be gained over a succession of tests. The total of seven in each band must be achieved within 12 months of first sitting the test. Information on the IELTS test can be found at the website: <a href="http://www.ielts.org">www.ielts.org</a></td>
</tr>
<tr>
<td><strong>OET test</strong></td>
</tr>
<tr>
<td>An applicant must pass the OET with a score of at least B in each section. This does not need to be achieved in a single sitting of the OET test, but can be gained over a succession of tests, providing the applicant uses the same candidate number. The score of B in each band must be achieved within 12 months of first sitting the test. Information on the OET can be found on the website: <a href="http://www.occupationalenglishtest.org">www.occupationalenglishtest.org</a></td>
</tr>
</tbody>
</table>

You can take the test either in your country of residence or in New Zealand. The Nursing Council **strongly recommends** that you complete this test before immigrating to New Zealand.

The English language assessment must be less than two years old at the time you submit a completed application to the Council.
4. **Curriculum Vitae (CV)**

You must provide a CV that gives a detailed record of your post-registration nursing experience, including dates employed, name of employer(s), position(s) held, areas of practice and actual nursing duties. Your CV should also provide details of your education qualifications and professional development.

You must **sign and date** the CV to verify that it is an accurate and truthful overview of your qualifications, professional experiences and relevant personal information.

5. **Two professional references** (original documents)

Two original professional references are required. These references must:

- be on letterhead paper
- include the contact details of the workplace (telephone number and email address)
- be written by a senior nurse, nursing supervisor, doctor or health professional who supervised your nursing practice at your current place of employment (the reference must include the writer’s work email address, credentials as a health professional, and role)
- include your full name and date of birth
- be addressed to the Nursing Council of New Zealand.

The referees must:

- include their own registration number and the name of the regulatory authority they are registered with
- confirm what professional role you were employed in and for how long
- discuss your post-registration experience
- include statements about your character and integrity – in particular:
  - what reasons relating to character, integrity, reliability and diligence, in their opinion, make you suitable to be registered as a nurse in New Zealand
  - if they know of anything that might hinder your registration in New Zealand – in particular, any issues of professional competence or fitness to practice relating to your nursing practice
  - whether, to their knowledge, you have ever been convicted of an offence.
Please note: The Council does not accept references from nursing agencies.

6. Letter from your employer

This letter must:

- be on letterhead paper, and signed and dated by your employer
- include the writer’s full name, work email and postal address
- give your name, date of birth, registration number and the specific role you were employed in
- state the number of nursing practice hours you completed during your employment.

7. Name change document

If your current name does not match the name on all your documents, you must provide a certified copy of a change of name or marriage certificate document. Applicants from the Philippines must provide an authenticated name change document.
GUIDELINES FOR STAGE TWO OF THE APPLICATION PROCESS

When the Nursing Council has received a complete application for registration that meets the requirements for Stage One, you will be given a reference number and sent the request forms required for Stage Two (listed below). Your reference number will be used on all future correspondence regarding registration.

Supporting documents required

1. Verification of registration

The Nursing Council requires evidence of your overseas nursing registration from the regulatory authority you are currently registered with. Please send the request form to the registration authority or licensing board. The registration authority or licensing board will send the verification directly to the Council.

The registration authority/licensing board will:

• give details of your registration or license to practise, and
• confirm that your registration is current, and
• sign the supporting declaration of good health and good character.

The regulatory authority or licensing board must supply this verification directly to the Nursing Council of New Zealand. If the country has no regulatory system for nurses, the verification must be supplied by the highest nursing authority or professional body under which you have practised.

2. Transcript of training

Your pre-registration nursing education provider must provide:

• verified documentary evidence that your qualification (or qualification and experience) meet the educational standards for enrolled nursing in New Zealand

• original transcript of your training or the theoretical content of the courses you have completed. This must include:
  – the total hours and credits for each subject, and
  – your original curriculum/course outlines or descriptors (including teaching content) for each theoretical and practice course completed

If the nursing education programme uses credits rather than hours, the documents must state how many hours make up a theory credit and how many hours make up a practice credit in your nursing programme. Without this important information we will not be able to process your application.

The documentation must show:

• which papers taught the fundamentals of practice
• which theory papers taught the content that prepared you for the clinical placements you undertook
• what part of the programme included the science for practice
• what part of the programme included the art of practice.
The education provider must complete the transcript request form and return it with the required documentation directly to the Nursing Council.

If you trained at more than one institution, then transcripts must be sent from each institution.

Cross-crediting of courses
The School of Nursing you attended must provide evidence of how courses you completed from previous institutions have been cross-credited. In addition, each school must verify what programme of study you were enrolled in.

Certified copy of your qualification gained (only required if requested)
If the Nursing Council requires more information about the qualification you gained, you may be required to send a certified copy of your qualification.

1. **International Criminal History Check** (ICHC)

   If an application is successful, all applicants must complete an International Criminal History Check via our provider Fit2Work before they can be registered. If required to complete a competence assessment programme (CAP), you will need to have a completed ICHC at the time of registration. We will indicate when we require these documents to be applied for during the assessment of your application OR when a CAP letter is issued depending on the individual situation.

   This ICHC indicates whether you have had any convictions that are punishable by imprisonment for three months or longer. The ICHC must be obtained via the Council’s approved vendor, Fit2Work, and must be for all countries you have resided in for 12 months or more, in the last 10 years. Please note there will be a fee of AU$149.00 per country payable to Fit2Work for this service*.

   If you have a court conviction, you must provide any explanation or documentation you would like the Council to consider in deciding your application for registration.

   *If you require an ICHC from Australia, the cost is AU$49.00
GENERAL INFORMATION

Documents must be in English
All forms and documents for your application must be completed in English. If a document is in a language other than English, you must provide an official translation as well as the original document.

Applications are open for 12 months
Applications for registration remain open for 12 months. If the Nursing Council does not receive all the required documentation within 12 months, the application will expire. Documents may be destroyed after 12 months.

Retention of your information
If your application is successful, the Council will retain your forms and supporting documentation. The Council will not return documents while an application is being processed. However, after a decision is made regarding the application, you may request the return of original documents. Documents will only be couriered at application’s expense.

Your privacy rights
Under the Privacy Act 1993, the information you supply in your application is confidential to the Council. This information is used only for the purpose of processing your application. You have the right to access and correct any of your personal information that is held by the Council.

Authority
If you want a person or agent to act on your behalf, and allow them access to information relating to your application, please state this on the first page of the application form.

Certified copies of documents
All copies of documents must be certified as true copies of the originals by a solicitor, justice of the peace, notary public, or other person authorised to certify documents.

Applicants from the Philippines

Authentication of documents
The public documents you provide to support your application for registration in New Zealand must be authenticated and notarised in the Philippines by a duly commissioned notary public or any other official duly authorised by law to perform notarial functions in the Philippines.

The certified documents must then be submitted to the Department of Foreign Affairs for authentication by its Authentication Division.

The authenticated document will then be submitted to the Consular Section of the Embassy of New Zealand in the Philippines, which will certify the authenticity of the signature affixed by the authentication officer of the Department of Foreign Affairs.

Passport details
For your passport details the Nursing Council requires a certified copy of the photo page of your passport. It does not need to be authenticated.

False Declaration and Representation (section 172 of the HPCA Act 2003)
Every person commits an offence and is liable on summary conviction to a fine not exceeding $10,000 who, either on his or her own behalf or on behalf of any other person,—
• makes a written or oral declaration or representation that, to his or her knowledge, is false or misleading; or
• provides to the Council, or makes use of, any document knowing it to contain any declaration or representation of that kind, that it is not genuine.

**Employment**

The Council does not hold employment information and cannot help overseas nurses gain employment in New Zealand. We recommend that you do not agree a start date for employment until you are registered and hold a current practising certificate.

**Immigration**

Immigration requirements do not come under the jurisdiction of the Council.

We strongly advise applicants to complete their registration **before** they complete their immigration requirements.

Internationally qualified nurses who wish to practise in New Zealand must meet registration requirements with the Council **and** immigration requirements with the New Zealand Immigration Service.

If there is no New Zealand diplomatic post in your country of residence, please contact:

Immigration New Zealand
PO Box 3705
Wellington, New Zealand

Telephone: +64 9 914 4100 (if calling from overseas)
0508 558 855 (if calling from within New Zealand)

Website: [www.immigration.govt.nz](http://www.immigration.govt.nz)

Residents of the United Kingdom should contact:

The New Zealand High Commission
New Zealand House
80 Haymarket, London SW1Y 4TQ

Website: [www.nzembassy.com/uk](http://www.nzembassy.com/uk)

**Unsuccessful applications**

If you do not meet the New Zealand requirements for registration, your application will be declined. The Nursing Council will provide you with reasons for that decision.

**What if I disagree with the decision?**

You may disagree with the decision and want to discuss the outcome or provide further information. If this is the case, you should write to the Registration Manager explaining why you disagree with the decision and setting out any concerns or questions you have.

**Review/appeal of the proposal to decline application**

If you disagree with the decision not to register you or to register you in a different scope of practice or to include conditions in your scope of practice, you may ask the Registration Committee to review the decision. We will provide guidance on this process.
If the Registration Committee declines to register you, you may appeal this decision to the District Court or ask for a review by the full Council.

**Application for an annual practising certificate**

To start nursing practice a nurse will need to apply for an annual practising certificate (APC). All New Zealand nurses must hold an APC before they commence nursing in New Zealand. A separate fee for a practising certificate is payable upon registration. Successful applicants will be sent information about this after they have been formally registered.

**New Zealand nursing medals**

Internationally qualified nurses may apply for New Zealand nursing medals after they have been formally registered.
HOW TO CONTACT US

If you have any questions, please contact us.

Address:    Nursing Council of New Zealand
            Registrations
            Level 5
            22 Willeston Street
            Wellington 6011
            New Zealand

Telephone:  +64 4 385 9589
Fax:         +64 4 801 8502
Website:     www.nursingcouncil.org.nz
Stage One Application Form
APPLICATION FORM
For International Qualified Nurses (not including Australia) applying for the Enrolled Nurse scope of practice

PERSONAL DETAILS
Please note: The name you give on this form must be your legal name. This will be the name that appears on all future correspondence with the Council. PLEASE PRINT IN BLOCK LETTERS.

<table>
<thead>
<tr>
<th>Surname/family name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Given/first names</td>
<td></td>
</tr>
<tr>
<td>Previous name (if applicable)</td>
<td></td>
</tr>
</tbody>
</table>

Date of birth
Day / month / year
Male [ ] Female [ ]
Gender diverse [ ]

Postal address

Email address

AUTHORITY
If you wish to give someone authority to act on your behalf, and allow them to have access to information about your application, please complete the section below.

<table>
<thead>
<tr>
<th>Agent’s name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
</tbody>
</table>

Email address

(If applicable) Do you want correspondence sent to your agent? (Please circle)
YES [ ] NO [ ]

Registration Fee (please refer to guide for more information)
A total of NZ$650.00 is charged for processing applications for registration as a nurse in New Zealand.

Please circle the fee option you have chosen: CHEQUE or CREDIT CARD or INTERNATIONAL BANK DRAFT
If you pay by cheque or bank draft, please attach this to the application form.

Credit card payment (Please circle your credit card type)

<table>
<thead>
<tr>
<th>Visa</th>
<th>MasterCard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Card holder’s name</td>
<td></td>
</tr>
<tr>
<td>Card number</td>
<td></td>
</tr>
<tr>
<td>Expiry date</td>
<td></td>
</tr>
<tr>
<td>Card holder’s signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>
SCOPES OF PRACTICE

Registration Information

What is your overseas nursing registration? (For example, Enrolled Nurse)

State the regulatory authority country/jurisdiction and name where you hold registration as a nurse (if more than one, include all regulatory authorities).

Name of regulatory authority

Country/jurisdiction

Have you previously applied for registration or been registered as a nurse in New Zealand?  NO  YES

Have you ever been registered as a nurse in Australia (with AHPRA)?  NO  YES

Are you registered with any other New Zealand or overseas regulatory authority (e.g., Midwifery Council of New Zealand)?

If yes, please give the name of the authority below.

Nursing Education Programmes Completed

Please summarise the nursing programme(s) you have completed in the following table.

<table>
<thead>
<tr>
<th>Name and address of school(s) of nursing</th>
<th>Qualification obtained</th>
<th>Length of programme</th>
<th>Date completed</th>
<th>Name of regulation authority</th>
</tr>
</thead>
</table>
DECLARATION OF COMPETENCE AND FITNESS TO PRACTISE

Please circle

1. Are you able to communicate effectively in order to practise nursing? YES NO

2. Are you able to communicate in and comprehend English sufficiently to protect the health and safety of the public? YES NO

3. Do you have a mental or physical condition that means you are unable to perform the functions required for the practice of nursing? (This includes impairment caused by alcohol or drug abuse.) YES NO

4. Are you the subject of an investigation into professional matters, professional disciplinary proceedings, or an order of a professional disciplinary tribunal, educational institution or a registration authority in New Zealand or any other country? YES NO

5. Have you been convicted of any offence against the law in New Zealand or any other country? YES NO

6. Are you aware of any reason why your registration may endanger public health or safety? YES NO

I (applicant’s name)

Given name(s) Surname/family name

(Please print full name in block letters)

do solemnly and sincerely declare that all the details and information provided in respect of my application for registration with the Nursing Council of New Zealand are true and correct.

I understand that if information submitted to support my application for registration is found to be false or misleading, my application may be declined or any registration obtained may be cancelled and the appropriate authorities notified.*

* Every person who makes a declaration or representation that to his or her knowledge is false or misleading commits an offence and is liable on summary conviction to a fine not exceeding $10,000 under section 172 of the Health Practitioners Competence Assurance Act 2003.

Declared at this day of 20

And signed by me

In the presence of Stamp, seal or registration/licence number

Signed by witness

And their designation

Please complete, sign and date the declaration in the presence of a Court Registrar, Justice of the Peace, Notary Public, Solicitor, or any other person authorised to take statutory declarations (please state designation).

In accordance with the Privacy Act 1993, the information collected by the Nursing Council of New Zealand is confidential to the Council and is used for the purpose of processing an application for registration and entering details on the register of nurses under the Health Practitioners Competence Assurance Act 2003. Applicants have the right to access and correct their personal information held by the Council.

© Nursing Council of New Zealand 2013 
Enrolled nurse Stage One application form